



**MEETING MINUTES
SJC LODGING TAX ADVISORY COMMITTEE
Wednesday, March 4, 2026**

10:00 a.m. Call to Order

Chair McVeigh called the meeting to order at 10:00 AM.

Present: Chair Kari McVeigh, Becki Day, Anna Maria de Freitas, Amy Frost, Libi Geddes, Nancy Stillger, Mariko McKittrick

Staff: Climate & Sustainability Coordinator Angela Broderick, Clerk to the Council Sally Rogers, and Deputy Clerk to the Council Kelsey Venegas.

Excused Absences: None

Approval of Agenda:

**MOVED by Ms. Day, seconded by Ms. McKittrick to approve the agenda, as presented.
ALL AYES: MOTION CARRIED**

Public Access Time: None

Discussion/Action: To consider the following draft documents for review, revisions and possible adoption:

- A) LTAC By-Laws
- B) LTAC Master Plan
- C) LTAC General Information Process
- D) LTAC Application

Committee discussed documents A-D and took the following action.

Ms. de Freitas moved to approve the LTAC By-Laws as amended, Ms. Geddes seconded, motion passed.

No action was taken on the remaining documents, motion to approve the rest of documents was tabled to April 7th meeting.

Discussion/Action: To set future LTAC meeting dates and times.

Discussion: Next steps are for Chair McVeigh, Staff Angela and Kelsey to review the changes made to documents today. Updates will be made to the Draft 2027 Application based on the language changes to other documents discussed today.

12:00 p.m. Chair McVeigh adjourned the meeting.

Minutes were approved at the 04/07/26 LTAC meeting.