



SJC LODGING TAX ADVISORY COMMITTEE MEETING AGENDA
Tuesday, April 7, 2026
Large Conference Room, 55 Second Street, Friday Harbor, WA

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2517332259888?p=IQHxkllhU4SSegfywL>

Meeting ID: 251 733 225 988 8

Passcode: NH9ep39v

Dial in by phone

[+1 360-726-3293, 242669610#](tel:+13607263293242669610)

Phone conference ID: 242 669 610#

10:00 a.m.

- **Call to Order & Approve the 3-4-26 and 12-03-25 Meeting Minutes**
- **Excused Absences: (if any)**
- **Approval of Agenda:**
- **Public Access Time:**

10:15 – 11:30 a.m.

Discussion/Action: To consider the following draft documents for review, revisions and possible adoption:

- A) LTAC By-Laws (Approved by committee on 04/3/26)
- B) LTAC Master Plan (After committee approval, this document will go to Council)
- C) LTAC General Information Process
- D) LTAC Application

11:30 - 11:45 a.m. Discussion/Action: -To set future LTAC meeting dates and times.

Possibility of May meeting to review all program updates before application announcement.

June 16th 2026 Workshop for Applicants. Chair McVeigh, Kelsey and possibly PA's Office to attend. Participation of two committee members would be preferred.

Possible meeting dates for Fall presentations and committee review: 09/28/26, 09/29/26, 10/07/26, 10/09/26. Recommendations go to Council 11/10.

11:45 a.m. – 12:00 p.m. Discussion:

-OPMA Training

12:00 p.m. ADJOURN (time approximate)