



Approved as submitted at the December 19, 2025 Planning Commission Meeting.

**SAN JUAN COUNTY PLANNING COMMISSION MEETING**  
**MINUTES OF THE NOVEMBER 21, 2025 MEETING**

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The meeting of the San Juan County Planning Commission was called to order by Vice-Chair, Sheila Gaquin, at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

**Planning Commission**

Members Present: By Microsoft Teams: Sheila Gaquin, Serina Adams, Bill Bangs, Peter Kilpatrick, and Gary Franklin.

**Planning Commission**

Member Absent: Rick Hoffman

**Department of Community  
Development (DCD) Staff**

Present: Present in person: Lynda Guernsey, AS II.  
By Microsoft Teams: Sophia Cassam, Planner III AICP

**Administrative Items**

**Confirm Agenda**

There were no changes to the agenda.

**Minutes of October 17, 2025**

Moved by Serina Adams, seconded by Peter Kilpatrick, to approve the minutes as submitted. Adams-yes, Bangs-yes, Sheila Gaquin-yes, Peter Kilpatrick-yes, and Gary Franklin-abstain. Motion passed four yes votes and one abstention (Franklin).

**Public Access Time**

Tina Whitman, Friends of the San Juans

Public access was closed as there was no one who wished to speak.

**Briefings**

**Briefing on Eastsound Subarea Plan Code Amendments for Village Commercial Minimum Density- Sophia Cassam, AICP, Planner III**

Sophia Cassam went through a presentation of the Eastsound Subarea Plan Code Amendments and responded to questions and comments from the Planning Commission.

By Consensus, the Planning Commission sets the date for hearing on the Eastsound Subarea Plan Code Amendments for Village Commercial Minimum Density to their regular meeting on December 19, 2025.

**Briefing on Designating a Mineral Resource Lands Overlay on the Comprehensive Plan Official Maps- Sophia Cassam, AICP, Planner III**

Sophia Cassam went through a presentation of the Mineral Resource Lands Overlay on the Comprehensive Plan Official Maps and responded to questions and comments from the Planning Commission.

### **Return to Administrative Items**

Sophia Cassam stated that memos with updated information on the Comp Plan Update will be sent to the Planning Commission.

### **Adjournment**

It was unanimously agreed upon to adjourn the meeting at 9:10 a.m. The next meeting of the Planning Commission will be Friday, December 19, 2025 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,

  
Lynda Guernsey