

**MEETING MINUTES
SAN JUAN COUNTY, WASHINGTON
LOPEZ VILLAGE PLANNING AND REVIEW COMMITTEE
THURSDAY, MAY 27, 2025
Conference Room, Lopez Island Library, 2225 Fisherman Bay Rd
Lopez Island, WA**

3:30 PM CALL TO ORDER

Committee Chair Kenny Mai called the meeting to order at 3:30 p.m. Present were Committee Members Kenny Mai, Barbara Thomas, and Randy Wilburn. Brian Krantz and Bill Evans were absent from the meeting. Also in attendance were Sophia Cassam and Tillery Williams with the San Juan County Department of Community Development.

APPROVAL OF MINUTES

Barbara Thomas made a motion to approve the minutes as presented. Kenny Mai seconded the motion, and it **PASSED** unanimously.

PUBLIC COMMENTS

The Committee did not receive any public comments. Sophia Cassam introduced Tillery Williams, who is the new Deputy County Manager. The Committee took **NO ACTION** on this item.

PERMITS FOR REVIEW

BUILD-25-0061-Weeks Garage Change of Use

The Committee had several questions regarding the proposed uses, the proposed parking changes, and the landscaping. The Committee requested that representatives of Weeks Garage to answer questions and make a presentation to the Committee at its next meeting. The Committee also expressed concerns regarding the proposed location of the ADA parking location. The Committee took **NO ACTION** on this item.

FUTURE AGENDA ITEMS

Sophia Cassam noted that the representative of Public Works would join the Committee at the next meeting to discuss traffic and parking issues within the Village. Randy Wilburn asked for the County to assign County-based email addresses for the Committee members. Kenny Mai asked regarding whether there was a County rule or policy regarding the number of permitted meeting absences by Committee members. He expressed his concern with not receiving communications from Committee members regarding absences. The Committee took **NO ACTION** on this item.

ADJOURNMENT

Barbara Thomas made a motion to adjourn the meeting. Randy Wilburn seconded the motion, and it **PASSED** unanimously.

PASSED, APPROVED, AND ADOPTED this 24th day of June 2025.

Randy Wilburn, Secretary