



Approved as submitted at the May 16, 2025 Planning Commission meeting.

**SAN JUAN COUNTY PLANNING COMMISSION MEETING
MINUTES OF THE APRIL 18, 2025 MEETING**

The meeting of the San Juan County Planning Commission was called to order by Chair, Rick Hoffman, at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Rick Hoffman, Sheila Gaquin, Peter Kilpatrick, and Bill Bangs.

Planning Commission

Member Absent: Serina Adams, Gary Franklin and Darcy Leach.

**Department of Community
Development (DCD) Staff**

Present: Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III.

Public Works Department

Staff Present: Colin Huntemer, Director

The Transpo Group

Paul Sharman, Senior Project Manager

Otak Inc. Comp Plan Update

Representatives: By Microsoft Teams: Sarah Diekroeger, Planner

Administrative Items

Confirm Agenda

There were no changes to the agenda.

Minutes of March 21, 2025

Moved by Peter Kilpatrick, seconded by Sheila Gaquin to approve the minutes as submitted. Gaquin-yes, Kilpatrick-yes, Bill Bangs-yes, and Hoffman-yes. Motion passed unanimously.

Public Access Time

The following spoke:

Faith Van De Puthe
Lopez Island

Chris Greacen
Lopez Island

Chom Greacen
Lopez Island

Eva Schulte, Executive Director, Friends of the San Juans

Public access was closed as there was no one else who wished to speak.

Road Vacation and Abandonment, County Road No. 33 Fairgrounds Rd – Colin Huntemer, Director of Public Works

Colin Huntemer gave a presentation of the report on the road vacation and responded to questions and comments from the Planning Commission. There were no dissenting comments from the Planning Commission.

Update on the 2025 Comprehensive Plan – Sophia Cassam, Planner III

Briefing on Draft Element 6, Transportation – Paul Sharman, Senior Project Manager, The Transpo Group

Paul Sharman went through a presentation of their report on the Draft Transportation Element and responded to questions and comments from the Planning Commission. Colin Huntemer also responded to questions from the Planning Commission.

Sheila Gaquin suggested a new policy under Goals and Policies in this element, the policy would be under Policy 1 and would become 1.E. It would read "Evaluate and pilot edge lane roads."

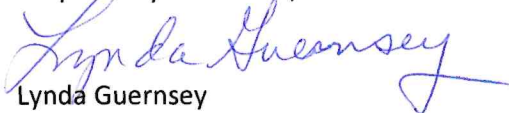
Briefing on Draft Section A, Introduction and Briefing on Draft Section C, Administration – Sarah Diekroeger, Planner, Otak, Inc.

Sarah Diekroeger went through a presentation of their report on the Draft Section A, Introduction and Draft C, Administration responded to questions and comments from the Planning Commission. She also stated that the full draft of the Comprehensive Plan would be coming before the Planning Commission at their meeting on May 16, 2025.

Adjournment

It was moved by Peter Kilpatrick, seconded by Sheila Gaquin, to adjourn the meeting at 10:10 a.m. the vote was unanimous to adjourn. The next meeting of the Planning Commission will be Friday, May 16, 2025 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey