

**MEETING MINUTES
SAN JUAN COUNTY, WASHINGTON
LOPEZ VILLAGE PLANNING AND REVIEW COMMITTEE
THURSDAY, FEBRUARY 27, 2025
Conference Room, Lopez Island Library, 2225 Fisherman Bay Rd
Lopez Island, WA**

3:30 PM CALL TO ORDER

Committee Chair Barbara Thomas called the meeting to order at 3:30 p.m. Present: were Committee Members Kenny Mai, Barbara Thomas, Bill Evans, and Brian Krantz. Randy Wilburn joined the meeting while in progress. Also in attendance was Sophia Cassam with the San Juan County Department of Community Development.

AGENDA ADDITIONS OR MODIFICATIONS

Barbara Thomas requested an addition to the agenda, which was to add a discussion regarding the Committee's officers for the upcoming year.

APPROVAL OF MINUTES

Randy Wilburn was not present at this point in the meeting. The Board postponed discussion of the October 2024 minutes until the next meeting.

PUBLIC COMMENTS

The Committee did not receive any public comments. The Committee took **NO ACTION** on this item.

DISCUSS AND APPROVE THE 2024 ANNUAL REPORT

Barbara Thomas presented her draft of the Committee's 2024 Annual Report. The Committee reviewed and approved the annual report.

2025 COMPREHENSIVE PLAN UPDATE: Sophia Cassam

The Committee asked to postpone this presentation to the next meeting.

The Committee had a general discussion regarding upcoming code revisions that would better support the goals and policies of the Lopez Village Subarea Plan. Among the items discussed were 1) the importance of the village connectivity map, including the need for additional, well-marked crosswalks; 2) the need to include an updated version of the connectivity map and the landscaping plan in the development code; 3) the need for additional bicycle parking; 4) the need for way-finding signs to various Village amenities, including the public restroom; 5) the identification of a pedestrian-only street; and 6) a

method of working with Public Works to identify dangerous traffic areas within the Village. The Board took **NO ACTION** on this item

ELECTION OF OFFICERS

Barbara Thomas noted for the Committee that it must elect officers for the upcoming year and expressed her desire to step down from being President. She stated that she had discussed with Kenny Mai whether he would serve as President, and he had stated he would. Randy Wilburn then made a motion to elect Kenny Mai as President, Barbara Thomas as Vice-Chair, and for Randy Wilburn to remain as Secretary. Brian Krantz seconded the motion, and it **PASSED** unanimously.

FUTURE MEETING DATES AND TIMES

The Board discussed moving the meeting dates for the Committee to the 4th Tuesday of every month at 3:30 pm. Brian Krantz made a motion to move the meeting as proposed Kenny Mai seconded the motion, and it **PASSED** unanimously.

ADJOURNMENT

Brian Krantz made a motion to adjourn the meeting. Randy Wilburn seconded the motion, and it **PASSED** unanimously.

Kenny Mai adjourned the meeting.

PASSED, APPROVED, AND ADOPTED this 27th day of March 2025.

Randy Wilburn, Secretary