

SAN JUAN COUNTY FAIR BOARD MINUTES

Parks and Fair Admin Conference Room

San Juan County Fairgrounds

Friday, March 14, 2025

CONVENE MEETING

9:04AM

Attendance:

Clinton Gauthier, Milene Henley, Barbara Bevens, Becky Shanks, Brandon Andrews, Amanda Smith, Terri Brown

Approval of Agenda: Barbara moved to approve w/amendments; Terri seconded. Agenda approved with amendments.

Approval of Minutes: February 2025: Barbara, Terri, approved w/edits (Bayas)

PUBLIC COMMENT: N/A

COUNCIL LIAISON REPORT: Kari McVeigh N/A

4-H DIRECTOR'S REPORT: Clinton Gauthier

- Fair book almost done, should be printable by 4/1
- Fair Entry is updated to reflect changes, registration opens 6/1/25
- Should have livestock numbers by mid-April, 90 days from Fair is deadline
- 5 vacancies on 4-H Superintendent list, Clinton is actively recruiting to fill those positions.
- Livestock judge has committed and W9 is forthcoming
- Auctioneer Tom Pasma returning this year and 4-H will cover his compensation.
- Youth Fair is set for Saturday 4/26 in the Marie Boe building. Event paperwork to be submitted when insurance is confirmed.
- Livestock will be purchasing another scale due to damage of cord by rodents. Brandon and Clinton to talk further about options for pest control at a later date.

NEW BUSINESS:

Officer Positions:

- As more board members have been added a decision was made to re-vote on available officer positions.
- Terri motioned for Barbara to remain Board Chair and Milene move to the Vice-Chair position, Becky seconded and all approved.

Super Meeting Update:

- 1st meeting set for Tues 3/25 @ 4pm
- Agenda items of note:

- Building Display needs, Exhibit Check-in/Check-Out Schedule, Fair Entry/Registration needs, Exhibitor Guide edits & Volunteer Agreements/Background Checks

Capital & Maintenance Update

- Making progress re-siding the barns. Barn doors to be replaced and structural issues corrected.
- Jim Crook, Wool Shed, Tractor Shed will be painted and the Tractor Shed and Jim Crook will have their roofs replaced.
- Sidewalks have been completed though there is more work to do for accessibility to barns.
- Chip Seal is scheduled for late-May, early-June. Regrading will be needed before chip seal begins, as was expected.
- In the process of decommissioning the county road that runs through the Fairgrounds so that Public Works will no longer be responsible for its upkeep. Will be able to close the gates after this change.
- Women's restroom renovations will be finished by the end of April. Currently Men's restroom being used as a unisex bathroom until renovations are complete.

Judges Fees & Housing:

- There is a need to further clarify the metrics used for paying judges
- Item will be added to April agenda and Amanda will bring spreadsheets from past years for discussion

Merchandise:

- The question was posed about offering additional Fair merchandise for sale.
- Difficult because it requires capital, and profit is not guaranteed. In addition, a merchandise booth would require staffing.

OLD BUSINESS:

2025 Theme Artwork

- Final art received; minor edits requested.
- Milene moves to approve with edits, Becky seconded. Approved with suggested changes.

Island Stage Left Rental

- Timeline Re-Cap:
 - October 2024, Brandon reached out to Island Stage Left (ISL) without response.
 - November 2024, Soroptimists secured the Marie Boe for weekly meetings beginning in January.
 - January 2025, ISL requested Spring/Fall use of the Marie Boe at 4 weeks at a time. Would be a conflict with Soroptimists meeting time. Fairgrounds staff requested time to ask the tenant about sharing the space. Before Fairgrounds was able

to contact the tenant, ISL approached them via email against staff request.

- March 2025, after confirming with the tenant was comfortable sharing the space ISL was contacted with proposed September dates. ISL refused the dates as they are working with the San Juan Community Theatre and have an outdoor show closing August 30th. October dates have been held as a contingency as the SJCT board will need to give final approval.
- Fairgrounds staff feel they have done all that they can to accommodate ISL while maintaining consistency with policies and fees.

ANNOUNCEMENTS:

Next Fair Board Meeting

Friday, April 11, 2025

ADJOURN: 10:18AM