



Approved as submitted at the March 21, 2025, 2025 Planning Commission meeting.

**SAN JUAN COUNTY PLANNING COMMISSION MEETING
MINUTES OF THE FEBRUARY 21, 2025 MEETING**

The meeting of the San Juan County Planning Commission was called to order by Interim Chair, Gary Franklin, at 8:34 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Gary Franklin and Bill Bangs.

Planning Commission

Member Absent: Sheila Gaquin, Darcy Leach, Rick Hoffman, Serina Adams and Peter Kilpatrick.

**Department of Community
Development (DCD) Staff**

Present: Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III, Kyle Dodd, DCD Interim Deputy Director, and Mark Tompkins, DCD Interim Director.

Otak Inc. Comp Plan Update

Representatives: By Microsoft Teams: Mandi Roberts, Director of Planning and Sarah Diekroeger, Planner

Leland Consulting

Representatives: By Microsoft Teams: David Fiske, Associate and Andrew Oliver, Senior Analyst

Administrative Items

Confirm Agenda

There wasn't a quorum of Planning Commissioners for the meeting and Gary Franklin served as Interim Chair. The Clerk, Lynda Guernsey, explained that there would be no action taken as there wasn't a quorum. The elements were to be workshop items anyway for the Planning Commission and would still be presented to allow for comments from the two Commissioners present. This would let the other Planning Commissioners and public listen to the recording and send in their comments.

Minutes of January 17, 2025

Due to the lack of a quorum, the meeting minutes will be acted on at the March 21, 2025 Planning Commission meeting.

Public Access Time

The following spoke:

Tina Ilvonen, San Juan Katherine Dietzman, San Juan Heather Shulze, San Juan

Victoria Compton, Executive Director, EDC

Public access was closed as there was no one else who wished to speak.

Update on the 2025 Comprehensive Plan – Sophia Cassam, Planner III

Briefing on Draft Element 5, Housing– David Fiske, Andrew Oliver, Leland Consulting

David Fiske went through a presentation of their report on the Draft Housing Element, received comments and responded to questions from the Planning Commission.

Briefing on Draft Element 10, Economic Development– David Fiske, Andrew Oliver, Leland Consulting

David Fiske went through a presentation of their report on the Draft Economic Development Element, received comments and responded to questions from the Planning Commission.

Briefing on Draft Element 7, Capital Facilities– Mandi Roberts and Sarah Diekroeger, Otak, Inc.

Sarah Diekroeger and Mandi Roberts went through a presentation of their report on the Draft Capital Facilities Element, received comments and responded to questions from the Planning Commission.

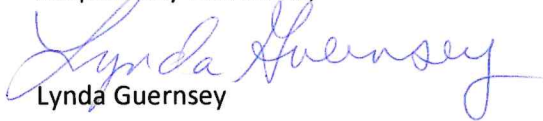
Briefing on Draft Element 7, Capital Facilities– Mandi Roberts and Sarah Diekroeger, Otak, Inc.

Sarah Diekroeger and Mandi Roberts went through a presentation of their report on the Draft Utilities Element, received comments and responded to questions from the Planning Commission.

Adjournment

The meeting was adjourned by Gary Franklin, Interim Chair, at 10:50 a.m. and the other Planning Commissioner present, Bill Bangs, agreed. The next meeting of the Planning Commission will be Friday, March 21, 2025 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey