

SAN JUAN BOARD OF HEALTH MEETING MINUTES

Wednesday, December 4, 2024

Legislative Hearing Room, Friday Harbor Hybrid Meeting

Both In-person and Via Teams

11:40 a.m. CALL TO ORDER

BOH Chair/Council Member Cindy Wolf called the Board of Health meeting, held December 4, 2024, to order at 11:40 a.m. in the County Council Hearing Room.

BOH Present: BOH Chair/Council Member Cindy Wolf, Council Member Christine Minney and Board Members Kyle Davies and Richard Geffen were present in the meeting room. Board Members Lisa DiGiorgio and Dr. Steven Rubey attended via videoconference.

Also Present: Mark Tompkins, Health & Community Services Director, Kyle Dodd, Environmental Health Manager; Ellen Wilcox, Healthy Communities Manager, Jessica Nye, Community Health Services Manager and Lori LeCount, Clerk to the Board; were present in the hearing room., Jami Mitchell, Human Services Manager and Ethna Flanagan, Early Childhood Education Manager attended via videoconference.

11:43 a.m. APPROVAL OF AGENDA

The proposed Agenda was approved by agreement.

11:44 a.m. APPROVAL OF MINUTES

Motion: To approve the minutes of the meeting held October 16, 2024, as submitted.

By: Christine Minney, Seconded: Richard Geffen

Motion Carried, Kyle Davies, Lisa DiGiorgio and Dr. Steven Rubey abstaining.

EXCUSE ABSENT MEMBERS

Council Member Jane Fuller was excused.

PUBLIC COMMENT

There was no public comment.

COMMITTEE UPDATES

11:45 a.m. Committee Updates

ACH – Mark Tompkins – Executive director, Liz Baxter, is retiring. ACH will be doing a candidate search in 2025.

CCC – Kyle Davies – No update. Rachel Lucy, Director of Community Health, Peace Health was in attendance via video conference. Peace Health is in the process of it's Community Health Needs Assessment.

Other Committees –

NWRC – No meeting. Nothing to report.

NOAT- Nothing to report in Jane's absence.

NSBH-ASO – Jami Mitchell – Investigating co-response model. The County mental health services are benefiting from funding through NSBH-ASO.

REPORTS

11:52 a.m. Perinatal Mental Health Initiative & Capacity Building

Jennifer Armstrong, JLSFRC Director and Jessica Nye, Community Health Services Manager provided a report and answered the Board's questions about the Perinatal Mental Health Initiative. The goal of the initiative is to increase community-wide awareness and develop resources that support perinatal mental health.

12:33 p.m. Youth Community Health Assessment Update

Ellen Wilcox, Healthy Communities Manager presented an update on the Youth Community Health Assessment and answered the Board's questions. The Youth CHA work started in February 2024. The Report Release is expected in February 2025.

A short break was taken to start the Public Hearing at the time the meeting was noticed.

PUBLIC HEARING

1:02 p.m. Public Hearing – Health & Community Services Fee Schedule

Kyle Dodd, Deputy Director/Environmental Health Manager and Jessica Nye, Community Health Services Manager reviewed the compliance with notice requirements.

Chair Wolf opened the hearing for public testimony both in the room and online. No public testimony was given. Public testimony was closed.

Chair Wolf opened the deliberations on the Fee Schedule.

Motion: To Approve the proposed Resolution revising the fee schedule for environmental health and community health services and approving the permanent fee waiver for annual school-based mass vaccine clinics

**By: Christine Minney, Seconded: Kyle Davies
Motion Carried Unanimously.**

REPORTS, CONT'D

1:15 p.m. Health Officer Recruitment Update

Mark Tompkins, HCS Director reported that work continues with Whatcom County to share a Health Officer. Director Tompkins participated in the interviews of two candidates at the end of November. The process is moving forward.

1:20 p.m. Appreciation for BOH Service: Christine Minney & Cindy Wolf

Mark Tompkins, HCS Director presented Certificates of Recognition to Christine Minney and Cindy Wolf.

1:24 p.m. Meeting Adjourned

BOARD OF HEALTH
SAN JUAN COUNTY WASHINGTON



Justin Paulsen (Feb 5, 2025 11:13 PST)

Justin Paulsen, Chair

Herbert C Duber, MD, MPH, FACEP

Herbert C Duber, MD, MPH, FACEP (Feb 5, 2025 12:21 PST)

Herbie Duber, MD, Interim SJC
Health Officer

Lori LeCount

Submitted by: Lori LeCount
Clerk to the Board of Health

Mark Tompkins

Mark Tompkins, Director
Health & Community Services

DRAFT SUMMARY OF THE MINUTES

Final Audit Report

2025-02-05

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