



SAN JUAN COUNTY WASHINGTON

Department of Community Development
135 Rhone Street · PO Box 947
Friday Harbor, WA 98250
360-378-2354

sanjuanco.com/1778/Community-Development

Approved as submitted at the December 20, 2024 Planning Commission Meeting.

SAN JUAN COUNTY PLANNING COMMISSION MEETING MINUTES OF THE NOVEMBER 15, 2024 MEETING

The meeting of the San Juan County Planning Commission was called to order by Chair, Rick Hoffman, at 8:34 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Rick Hoffman, Sheila Gaquin, Serina Adams, Gary Franklin, Steve Smith and Darcy Leach.

Planning Commission

Member Absent: Peter Kilpatrick

Department of Community Development (DCD) Staff Present:

Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III and Kyle Dodd, DCD Interim Deputy Director.

Otak Inc. Comp Plan Update Representatives:

By Microsoft Teams: Mandi Roberts, Director of Planning and Sarah Diekroeger, Planner

Leland Consulting Representatives:

By Microsoft Teams: David Fiske, Associate and Andrew Oliver, Senior Analyst

Administrative Items

Confirm Agenda

Rick Hoffman mentioned that he would need to leave the meeting by 9:30 a.m.
It was brought up by DCD staff that the Planning Commission would also need to confirm the public hearing for next month about the vacation rental code amendments that had been previously scheduled for this month.

Minutes of October 18, 2024

Moved by Gary Franklin, seconded by Sheila Gaquin, to approve the minutes as submitted.
Sheila Gaquin-yes, Serina Adams-yes, Steve Smith- abstain, Gary Franklin-yes, Darcy Leach-yes, and Rick Hoffman-yes. Motion passed with five yes votes and one abstention (Smith).

Public Access Time

There was no one wishing to speak.

Update on the 2025 Comprehensive Plan – Sophia Cassam, Planner III

Briefing on In-person Public Engagement Report – Mandi Roberts and Sarah Diekroeger, Otak, Inc.

Sarah Diekroeger, Planner for Otak Inc. gave a presentation to the Planning Commission about the results of the public participation events and an updated schedule of items coming forward to them in the next few months. Sarah Diekroeger, Mandi Roberts, and David Fiske, from Leland Consulting responded to questions and comments from the Planning Commission.

Briefing on draft Racially Disparate Impacts Assessment – David Fiske, Leland Consulting

David Fiske, Associate for Leland Consulting, gave a presentation to the Planning Commission about the draft racially disparate impacts assessment and responded to questions and comments from the Planning Commission.

Return to Administrative Items

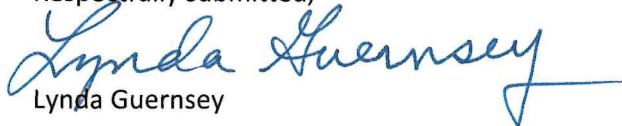
The vacation rental code amendment hearing is slated for the December 20, 2024 meeting and a quorum would be necessary so a roll call of the Planning Commissioners was done and all present said they could be there with the caveat that things happen.

By Consensus, the Planning Commission stated the vacation rental code amendment public hearing be set for the December 20, 2024 meeting.

Adjournment

Moved by Sheila Gaquin, seconded by Gary Franklin to adjourn the meeting at 9:35 a.m. the Planning Commission was unanimous in agreement. The next meeting of the Planning Commission will be Friday, December 20, 2024 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey