



San Juan County Fleet Services

CALL FOR BIDS

Motor Fuel Supply – 2025-2029

First Advertised: November 27, 2024

Summary

San Juan County is soliciting bids to supply the County's motor fuel needs on Lopez Island, Orcas Island, and San Juan Island, for the period from January 1, 2025, through December 31, 2029. This bid is structured to allow for weekly fluctuations in the market price. Bids may be submitted in one or more of four categories: Bulk Motor Fuel Supply to Lopez Island, to Orcas Island, and/or to San Juan Island; and/or Motor Fuel via Cardlock-Operated Locations on San Juan Island. Multiple contracts will be awarded, on the basis of the lowest responsive bid in each category.

Bid Information

Bid Specifications and Proposal Forms are available for viewing and download on the San Juan County website, at <https://www.sanjuancountywa.gov/2074/Current-Bid-Documents> or may be viewed in person at the office of the Clerk of the San Juan County Council (address below), or at San Juan County Fleet Services, 1609 Beaverton Valley Road, Friday Harbor, WA 98250.

Proposals must be submitted using the Bid Proposal Forms provided. Completed Bid Proposal Forms must be submitted in a sealed envelope clearly marked "**Sealed Bid: Motor Fuel Supply – 2025-2029**," on the outside and must be received at the office of the Clerk of the Council no later than **4:00 p.m. on Thursday, December 12, 2024**, by delivery to one of the following addresses (electronic transmission of bids is not permitted):

Physical Address:

Clerk of the San Juan County Council
55 Second St, 1st Floor
Friday Harbor, WA 98250

Mailing Address:

Clerk of the San Juan County Council
350 Court St, #1
Friday Harbor, WA 98250

Bid submissions hand-delivered to the physical address shown above should be deposited in the stainless-steel drop box at the building entrance, prior to the designated bid opening time. When sending bids to San Juan County via USPS, FedEx, UPS, or other carrier, please place the completed forms in a sealed envelope marked as indicated above, within the shipping package, to ensure that a sealed bid is received by the County. Bidders are cautioned that delivery service

to San Juan Island is subject to delays due to inclement weather and ferry service disruptions.

The public bid opening will take place at the physical address shown above, immediately following the bid submission deadline at **4:00 p.m. on Thursday, December 12, 2024**. Bidders may attend in person or remotely via **Microsoft Teams**:

Join on your computer or mobile app: [Click here to join the meeting](#)

Or join by entering Meeting ID: 224 595 687 406 **and Passcode:** 4hm68k7b

Or call in (audio only): [+1 360-726-3293,,46131869#](#)

Telephone: +1 360-726-3293 **and enter Phone Conference ID:** 461 318 69#

Rejection of Bids

San Juan County reserves the right to reject any or all bids and to waive irregularities in the bid or in the bidding process, in the best interest of the County. Bids will be subject to review and compliance with specifications.

Bid Guarantee

No bid deposit / bid bond is required for this bid submission.

Bidder Questions

Oral explanations, interpretations, or instructions given by anyone before the award of a contract will not be binding on San Juan County. Any information given a prospective bidder concerning any of the bid documents will be furnished to all prospective bidders as an addendum, if that information is deemed by San Juan County to be necessary in submitting bids or if San Juan County concludes that the lack of the information would be prejudicial to other prospective bidders.

Amendments (Addenda)

Any amendments/addenda to the bid documents will be posted online. Only bidders who have notified San Juan County Public Works that they are interested in supplying a quote will be notified of such amendments/addenda. Notification will be made using the contact information provided by the bidder.

Bid Result

Bid results will be posted on the San Juan County website on the same page with the bid documents <https://www.sanjuancountywa.gov/2074/Current-Bid-Documents> within one to two business days following the bid due date.

Additional Information

Please contact the department by email at pwprocurement@sanjuancountywa.gov or by phone at (360) 370-0500, with any questions.

Title VI Compliance

San Juan County, in accordance with Title VI of the Civil Rights Act of 1964, (78 Stat. 252, 42 USC 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.