



Approved as submitted at the November 15, 2024 Planning Commission Meeting.

**SAN JUAN COUNTY PLANNING COMMISSION MEETING
MINUTES OF THE OCTOBER 18, 2024 MEETING**

The meeting of the San Juan County Planning Commission was called to order by Chair, Rick Hoffman, at 8:33 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Rick Hoffman, Peter Kilpatrick, Sheila Gaquin, Serina Adams, Gary Franklin and Darcy Leach

Planning Commission

Member Absent: Steve Smith

**Department of Community
Development (DCD) Staff
Present:**

Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III and Kyle Dodd, DCD Interim Deputy Director.

**Otak Inc. Comp Plan Update
Representatives:**

By Microsoft Teams: Sarah Diekroeger, Planner

Administrative Items

Confirm Agenda

No changes to the agenda and a welcome to the newest Planning Commissioner, Darcy Leach.

Minutes of September 20, 2024

Moved by Sheila Gaquin, seconded by Serina Adams, to approve the minutes as submitted.
Sheila Gaquin-yes, Serina Adams-yes, Peter Kilpatrick- abstain, Darcy Leach-abstain, and Rick Hoffman-yes.
Motion passed with three yes votes and two abstentions.

Public Access Time

There was no one wishing to speak.

Update on the 2025 Comprehensive Plan – Sophia Cassam, Planner III

Sarah Diekroeger, Planner for Otak Inc. updated the Planning Commission on the public participation events coming up in October and the schedule of items coming forward to them in the next few months. Sarah responded to questions and comments from the Planning Commission.

Briefing on proposed development code amendment regarding Vacation Rentals in Eastsound and Lopez Village Commercial designations- Sophia Cassam, Planner III

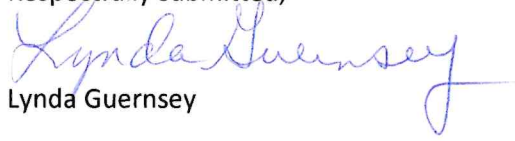
Sophia Cassam gave a presentation on the proposed development code amendment regarding vacation rentals in Eastsound and Lopez Village commercial designation. Sophia responded to questions and comments from the Planning Commission and requested a hearing date with the Commission to be set for November's meeting.

Moved by Sheila Gaquin, seconded by Gary Franklin, to confirm the hearing date for the code amendment to November 15, 2024. Sheila Gaquin-yes, Serina Adams-yes, Peter Kilpatrick- yes, Darcy Leach-yes, and Rick Hoffman-yes. Motion passed unanimously.

Adjournment

It was unanimously agreed upon by the Planning Commission to adjourn the meeting at 9:23 a.m. The next meeting of the Planning Commission will be Friday, November 15, 2024 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey