



Approved as submitted at the September 20, 2024 Planning Commission Meeting.

**SAN JUAN COUNTY PLANNING COMMISSION MEETING
MINUTES OF THE AUGUST 16, 2024 MEETING**

NOTE: Starting at 8:30 a.m. the meeting was being recorded through the legislative hearing room system and Teams but there wasn't any audio being recorded in the hearing room system. After many attempts to fix that, the meeting was then just continued recording in Teams. There wasn't any public present in the hearing room.

The meeting of the San Juan County Planning Commission was called to order by Chair, Rick Hoffman, at 9:02 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Rick Hoffman, Sheila Gaquin, Peter Kilpatrick, Serina Adams, and Gary Franklin.

Planning Commission

Member Absent: Steve Smith and Nick Knoellinger.

**Department of Community
Development (DCD) Staff**

Present: Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III, Colin Maycock, Planner IV, and Kyle Dodd, DCD Interim Deputy Director.

Administrative Items

Confirm Agenda

There were no changes to the agenda.

Minutes of July 19, 2024

Moved by Gary Franklin, seconded by Serina Adams, to approve the minutes as submitted.

Sheila Gaquin-yes, Gary Franklin-yes, Serina Adams-yes, Peter Kilpatrick-yes, and Rick Hoffman-yes. Motion passed unanimously.

Public Access Time

There was no one to speak.

Update On the 2025 Comprehensive Plan Update – Sophia Cassam, Planner III

Sophia Cassam gave a list of the items being worked on at this time by Otak and staff: Land Capacity Analysis (LCA), discussion on housing with the Town of Friday Harbor, and the public participation process. Sophia will send the public participation schedule of dates and where to the Planning Commission. There will be a presentation of the LCA and housing at next month's Planning Commission meeting. Sophia then responded to comments and questions from the Planning Commission.

Initial Briefing on LANDUSE-24-0105 Site Specific Redesignation of Tax Parcel Number 262932006000, Shaw Island – Sophia Cassam, Planner III

Sophia Cassam gave a presentation of the project and the site-specific redesignation process. Sophia also presented the staff recommendations with input from San Juan County Public Works staff: Mackenzie Sims, Project Manager and Colin Huntemer, Director. They all responded to comments and questions from the Planning Commission.

By Consensus, the Planning Commission set a hearing date for the Site-Specific Redesignation, LANDUSE-24-0105 for their September 20, 2024 regular meeting.

Adjournment

Moved by Gary Franklin, seconded by Sheila Gaquin, to adjourn the meeting at 9:58 a.m. Sheila Gaquin-yes, Gary Franklin-yes, Serina Adams-yes, Peter Kilpatrick-yes, and Rick Hoffman-yes. Motion passed unanimously.

The next meeting of the Planning Commission will be Friday, September 20, 2024 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey