

SAN JUAN COUNTY FAIR BOARD MINUTES

Parks and Fair Admin Conference Room
San Juan County Fairgrounds
Friday, July 26, 2024

CONVENE MEETING: 9:00AM

Attendance: Josephine Bangs, Justin Platts, Teri Brown, Rebecca Shanks, Barbara Bevens, Milene Henley, Brandon Andrews, Lynette Cabrera (remote), Leslie Neal (remote), Kevin Roth

Approval of Agenda: Milene approved; Justin seconded

Approval of Minutes: June 2024: Justin approved; Becky seconded

PUBLIC COMMENT: Rules: Comments may pertain to items on or off the agenda. Comments will be 2-3 minutes and at the discretion of the Board Chair. Comments will be heard but no response will be made at this time. Topics raised in Public Comments are not up for discussion. It is likely, however, that some concerns will be addressed within the regular Board meeting.

NEW BUSINESS:

Food Vendor Update:

- Amanda gave an update on all of the food vendors who will be in attendance and shared the food court layout

Staffing Update:

- Colby Border has joined us for the 3rd summer in a row as a full-time Fair Temp
- Shane's son Rylend Merritt will be rounding out the Fair Temp team as a first-time, part-time temp.
- Shane is attending Fair timeline meetings and will be on-site Monday-Thursday of Fair Week as a much-appreciated resource!
- Our 1st office temp Emma Heikkinen from Orcas Island will start on Monday at 2 days per week, increasing to 4 days, then full-time for Fair Week and the following week.
- Two more San Juan Island locals will round out the office temp staff.
- Rowan Roberts will be returning to do night security and will be joined by 2nd person. This is the 1st time we have had 2 nighttime security staff!

Super Lunch Delivery:

- The plan is to order sandwiches from Kings
- Barbara has offered to pay and be reimbursed if we choose to go elsewhere
- Becky will deliver lunches based off the spreadsheet provided by Amanda

Layout Update:

- Zucchini 500 has been moved to the Skate Park. There will be a 10x20 tent over an entry/crafting table and another 10x20 tent set-up as a rest area.
- Trash to Treasures Department has been moved under the Argyle Awning.
- There will be a dog tent set up near the Dog Arena. Dog arena will have 3 sets of bleachers.

Swag Bags:

- 75 bags are available for Supers based on the most recent spreadsheet
- Includes: cotton tote bag, notebook w/pen, water bottle, t-shirt & parking pass

- Next year the focus should be on collecting donated items instead of paying for all of the things included
- Leslie Neal will be in touch with Amanda with an idea for something to add to the bags.

Hours Update:

- Open hours 10:30 am – 8:30 pm. Main building/barns.

4H:

- Preference that Livestock take the 10pm so the barns can stay open for Sunday fairgoers

Beer Garden:

- Mainstage beer garden run by the Lion's Club will be the only beer garden this year.
- Opens w/the start of entertainment and closes when entertainment is done.

Entertainment Dunk Tank Repair:

- Needs repairs, isn't functional for this year's Fair, but will be back in 2025.

Gazebo Info Booth:

- Next year more attention will be paid to updating the gazebo and making it a comfortable place for folks to hangout
- Fair information can be found in the Fair Office and on the informational kiosks throughout the grounds.

Trash/Recycle/Compost Signage:

- Youth Conservation Corps will be back this year to educate fairgoers and staff the compost bins.
- Solid Waste will be providing signage that instructs fairgoers on trash & recycling receptacles.

OLD BUSINESS:

Entertainment Update:

- No updates to report.

Fairgrounds Events Update:

- Pig War Picnic:
 - Brandon & Amanda will attend the upcoming Kiwanis after action meeting to relay our suggestions for improvement
 - Major things to address: committee liaison w/staff (one person) and adjustments to food court location
 - Need to adjust fee schedule for this event and add fees for trash removal
- String & Shadow Puppet Theater:
 - Friday 7/26 @ 6pm
 - Travelling troupe with giant live-size puppets

Centennial Celebration Ideas Update:

- Memorabilia will be on display at the cabin
- Unfortunately, permanent photo display will have to wait

Sponsorship Update:

- Pape Machinery will be sponsoring the Livestock Arena
- Valmark will sponsor the Main Stage
- 4-H Camping forms are still coming in. Amanda will get invoice information to Josephine for private donor as soon as everything is finalized.

Capital Improvements Update:

- Men's bathroom will not be finished but will be functional for Fair.
- Updates to women's bathrooms to come after Fair
- Sidewalk work bids opened, and Carlson came in \$11k under MEM and got the contract. Work is expected to begin 9/3. During construction traffic will be diverted through the Dougherty entrance. Should be finished within 40 working days.
- 2025 improvements that we are seeking funding for: updated roofs for Tractor Shed & Jim Crook, updated electrical for those and Wool Shed, rotting cattle barn posts, sheep barn roof (maybe just new barns?)
- Wool shed roof is nearing completion.
- 2025 Fair, new roofs, siding repairs & fresh paint all around!

Fairgrounds Water Update:

- Court date 7/9 decided between two different case laws and set the hearing schedule
- SJC Superior Court hearing date with Judge Loring has been set for 10/22 @ 1:30pm. Public attendance is allowed.

ANNOUNCEMENTS:

- **Board Awards voting will be Sunday 8/18 @ 9am at the Beer Garden/Picnic Shelter**
 - **Amanda to email board award criteria document to all board members**
- **After Action Fair Board meeting scheduled for Friday 8/23 @ 9am**

ADJOURN: 10:17am