

SAN JUAN COUNTY FAIR BOARD AGENDA

Parks and Fair Admin Conference Room

San Juan County Fairgrounds

Friday, June 14, 2024

Call in (audio only) 1.360.726.3293

Phone Conference ID: 905627929#

CONVENE MEETING

9:01AM

Attendance: Leslie Neal, Terri Brown, Josephine Bangs, Justin Platts, Becky Shanks, Barbara Bevens, Brandon Andrews, Amanda Smith, Gabrielle Conway, Christine Minney

Approval of Agenda: approved by Barbara, all in favor

Approval of Minutes: Josephine moves, Becky seconded, approved

PUBLIC COMMENT: None

COUNCIL LIAISON MESSAGE: Christine Minney

- Council is mostly housekeeping currently.
- SJC Health & Community Services now has \$2.2 million available for housing with awards being announced late Fall 2024.
- SJC Conservation Land Bank/Preservation Trust is opening the Cady Mountain Preserve Trail on Saturday from 11-3. Shuttle service roundtrip from courthouse to site, on the half hr.
- County offices closed 6/19 in observance of Juneteenth. However, the Sheriff's Office will be staying open.
- County Manager has been hired, more information in new business.

NEW BUSINESS:

Review Fair Hours:

- Terri suggested that we open earlier because animal showings should happen when it is cooler, but opening the Main Exhibit Hall from 11-8.
- Brandon suggested one set of times for consistency.
- After discussion it was decided that we will stick with the times set in the Exhibitor's Guide and Vendor contracts (10:30am-8:30pm) and then poll vendors about their preferences post-Fair.
- Christine offered her perspective as a department super saying earlier is definitely quieter in the Main Exhibit Hall and 4-H voiced concerned with not starting on the hour.
- There are no current consequences for vendors who do not start on time. Amanda expressed a goal to greet each arriving vendor to go over policies and then offer a reminder and encouragement if folks are late during the event.

Veterinarian Status:

- Vets schedule in process after conversation with Jane Fuller. She and Trisha will be discussing their schedule.
- Shifting to Thurs-Sun programming and starting on Weds instead of Tues.
- When 4-H schedule is finalized, vets will be contacted.

4H Marie Boe Access:

- 4-H Load-In at 9:30am on Aug 2. Staff available to help with big items.
- Building available for a week after Fair, but won't schedule for rentals until after Labor Day

Flag Ceremony:

- No flag this year, but it will be put in with grounds updates in the fall.
- A daily flag ceremony will be added for 2025 Fair.

County Manager Update:

- County manager has been hired. Jessica Hudson comes to San Juan County from the Fairfax County Public Library System, a comparable size municipality.
- July 15th tentative start date while she works out housing.
- She is also a mother and Master Gardener.

Bilingual Promotion/Signage:

- Hispanic music stage needs bilingual press.
- How can we include in other marketing materials as well?
- There are Countywide efforts at bilingual outreach and staff will research resources for this purpose.

Pig War Picnic update:

- Kiwanis will offer food court/vendors, lawn games, live music.
- Men's restroom is still under construction due to a roof leak. While it should be done for Fair it will not be ready for the Pig War Picnic.
- We will open up Marie Boe bathrooms for event and add signage to direct Men to them.
- Lange parking lot needs to be mowed for parking.
- Kiwanis will be opening ticket booth for single point of entry.
- Staff will communicate with campers about different exit options (Dougherty Entrance).
- Staff have decided not to participate in the 4th of July parade as we adjust to new staff members and a shortened work week.

OLD BUSINESS:**Entertainment Update:**

- Mainstage is fully booked and we are in good shape!
- Mainstage will feature Hispanic programming on Sunday.
- In addition, one local band from each island will be performing on the mainstage on Thursday (Adrian Xavier & Ska Island/Lopez), Friday (Sway Wild/San Juan), and Saturday (Bad Dads/Orcas). Will highlight local performers in marketing efforts.

- Decent coverage of genres: Ska, Retro, Pop, Rock, Country, New Orleans, Jazz Funk and Latin.
- Every local band that has applied has been scheduled either on the Mainstage or Community Stage!
- Also, there will be Sunday stand-up comedy, Bingo (reach out to Brad to host again), a hypnotist, and Lynette's movies.

Centennial Celebration Ideas Update:

- Did you know around the fair. Send Barbara ideas. 4-H do it in the barns. Next week reaching out to historical society for photos. Terri & Becky working on this as well. Depending on photo quality for size of images printed. Jen Rigg may help. 4-H needs to get back into decorating! Need someone to run high-noon games. Triangle next to the community stage. Thurs/Sun dog arena open if needed. Nicole Santora MC?

Sponsorship Update:

- Brandon meeting with Ashley at Valmark next week to finalize sponsorship and T-shirt order to come after that.
- Rick Hughes is advertising for his campaign. Barbara to ask Kari.
- Time to start reaching out In-Kind donors.
- An anonymous donor will continue to sponsor camping, but we need to let them know how many campers there will be! Josephine will contact the donor.

Capital Improvements Update:

- Men's restroom and retaining wall by Marie Boe will be finished by Fair and the grass coming in nicely.
- After post-Fair cleanup staff will finish picnic shelter improvements (rotting posts & roof painting) and begin renovations on Women's bathroom.
- A contract is out for roof replacement on the Wool Shed, to be finished by Fair.
- Other Wool Shed and Tractor Shed improvements slated for January 2025 (i.e. fascia board replacement, painting, etc.)
- Upkeep of fair infrastructure continues to be the focus.
- On the Public Works schedule for chip sealing beginning in September
- Bids to go out next week and open 7/17 for concrete work (walkways/sidewalks). Work begins Sept 3 (40 working days).
- Brandon needs to talk with Island Rec about programming adjustments. Ideally, they would simply shift their schedule.
- Brandon is grateful for the county support in Fairgrounds improvements.

Fairgrounds Water Update:

- County asked for mediation, but it was denied.
- Town has agreed to keep water on during the legal process or until the end of 2024, whichever occurs first.
- County filed the lawsuit to preserve our water rights.

- Working on rainwater catchment options for discretionary grounds maintenance (initiative began prior to water issues brought up to the Town).
- Court date set for 7/9 to schedule hearings.
- Should be heard in Fall 2024.
- Judge TBD.

ANNOUNCEMENTS:

- **San Juan County Fairgrounds will host the Washington State Fair Association's Manager's Meeting & Super School in Spring 2026!**

ADJOURN: 10:19am