



Approved as submitted at the June 21, 2024 Planning Commission Meeting.

SAN JUAN COUNTY PLANNING COMMISSION MEETING
MINUTES OF THE MAY 17, 2024 MEETING

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The meeting of the San Juan County Planning Commission was called to order by Chair, Rick Hoffman, at 8:34 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Rick Hoffman, Sheila Gaquin, Peter Kilpatrick, Steve Smith, and Serina Adams.

Planning Commission

Member Absent: Gary Franklin and Nick Knoellinger.

**Department of Community
Development (DCD) Staff
Present:**

Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III, Brooke Sullivan, Planner IV, and Mark Tompkins, DCD Interim Director.

Otak Inc. Representative

Present by Teams: Mandi Roberts, AICP, consultant for the Comprehensive Plan Update.

Administrative Items

Confirm Agenda

Mandi Roberts needed to be out at 9:45 a.m.
Rick Hoffman needed to be out by 1:00 p.m.

Minutes of April 19, 2024

Moved by Sheila Gaquin, seconded by Peter Kilpatrick, to approve the minutes as submitted.
Serina Adams-abstain, Sheila Gaquin-yes, Rick Hoffman-yes, Peter Kilpatrick-yes, and Steve Smith-yes.
Motion passed with four yes votes and one abstention (Adams).

Public Access Time

David Strich, WSDOT
Public access time was closed.

Update from Sophia Cassam on the Comprehensive Plan – Sophia Cassam, Planner III, and Mandi Roberts, AICP

Mandi Roberts presented the draft Public Participation Plan for the Comp Plan Update to the Planning Commission. Sophia Cassam let the Planning Commission know that the draft is available to the public on the County website as a part of the Engage page. The Planning Commission should have comments on the draft sent in by May 28th. Mandi Roberts and Sophia Cassam then responded to comments and questions from the Planning Commission.

Darcy Leach, Orcas Island spoke, and the Chair was reminded that public comment was not scheduled to be taken during this briefing, to be fair to any other public that wished to speak, public comment was opened. There was no one that wished to speak.

Briefing on the 2024 Annual Docket

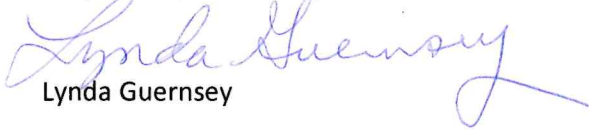
Brooke Sullivan presented the 2024 Annual Docket items with staff recommendations and responded to questions and comments from the Planning Commission.

Moved by Sheila Gaquin, seconded by Serina Adams, to set the Planning Commission regular meeting of June 21, 2024 for the 2024 Annual Docket hearing. Serina Adams-yes, Sheila Gaquin-yes, Rick Hoffman-yes, Peter Kilpatrick-yes, and Steve Smith-yes. Motion passed unanimously.

Adjournment

It was moved by Sheila Gaquin, seconded by Peter Kilpatrick, to adjourn the meeting at 9:58 a.m. The next meeting of the Planning Commission will be Friday, June 21, 2024 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey