



Approved as submitted at the May 17, 2024 Planning Commission Meeting.

**SAN JUAN COUNTY PLANNING COMMISSION MEETING
MINUTES OF THE APRIL 19, 2024 MEETING**

The meeting of the San Juan County Planning Commission was called to order by Chair, Rick Hoffman, at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Rick Hoffman, Sheila Gaquin, Nick Knoellinger, Peter Kilpatrick, and Steve Smith.

Planning Commission

Member Absent: Gary Franklin and Serina Adams.

**Department of Community
Development (DCD) Staff
Present:**

Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III, and Mark Tompkins, DCD Interim Director.

Housing Advisory Committee

Members Present: George Zweibel, Steve Ulvi, and Nancy DeVaux.

Administrative Items

Confirm Agenda

There were no changes to the agenda.

Minutes of February 16, 2024

Moved by Peter Kilpatrick, seconded by Nick Knoellinger, to approve the minutes as submitted.
Sheila Gaquin-yes, Nick Knoellinger-yes, Rick Hoffman-yes, Peter Kilpatrick-abstain, and Steve Smith-abstain.
Motion passed with three yes votes and two abstentions (Kilpatrick and Smith).

Minutes of March 15, 2024

Moved by Sheila Gaquin, seconded by Nick Knoellinger, to approve the minutes as submitted.
Sheila Gaquin-yes, Nick Knoellinger-abstain, Rick Hoffman-abstain, Peter Kilpatrick-abstain,
Steve Smith-abstain. Motion passed with one yes vote and four abstentions (Knoellinger, Hoffman,
Kilpatrick, and Smith).

Public Access Time

There were no speakers for public access time.
Public access time was closed.

Update from Sophia Cassam on the Comprehensive Plan – Sophia Cassam, Planner III

Sophia Cassam introduced to the Planning Commission the consultant for the Comprehensive Plan update. The OTAK representative. Mandi Roberts gave a presentation about how the OTAK Team works and the work they have done for other jurisdictions. Mandi Roberts then responded to comments and questions from the Planning Commission.

Briefing on Staff recommendations to the proposed amendments to SJCC 18.30.690 Exterior Lighting Standards in Eastsound Subarea Plan– Sophia Cassam, Planner III

Sophia Cassam gave a presentation of the staff recommendations to the exterior lighting standards in Eastsound and responded to questions and comments from the Planning Commission. The Planning Commission set a public hearing date of May 17, 2024, their regular meeting date. [NOTE: Just before the meeting adjourned it was noted that there might not be a quorum of Planning Commissioners available on May 17, 2024 and the hearing date was changed to the Planning Commission regular meeting on June 21, 2024.]

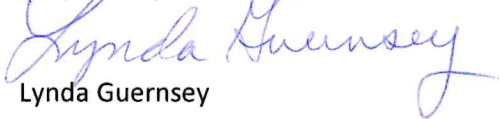
Briefing on the Housing Advisory Committee's recommendations for the Housing element of the Comprehensive Plan – Sophia Cassam, Planner III and Sandy Bishop, Housing Advisory Committee member

Sophia Cassam stated that members of the Housing Advisory Committee were present, Nancy DeVaux, George Zweibel, and Steve Ulvi. Nancey DeVaux and George Zweibel then gave a presentation of the committee's recommendations for the Housing Element of the Comprehensive Plan and responded to questions and comments from the Planning Commission.

Adjournment

It was moved by Sheila Gaquin, seconded by Nick Knoellinger, to adjourn the meeting at 9:55 a.m. The next meeting of the Planning Commission will be Friday, May 17, 2024 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey