

# SAN JUAN COUNTY FAIR BOARD MINUTES

Parks and Fair Admin Conference Room

San Juan County Fairgrounds

Friday, April 12, 2024

**Call in (audio only) 1.360.726.3293**

Phone Conference ID: 247 016 709#

## CONVENE MEETING

9:04AM

**Attendance:** Mike Scott, Gabrielle Conway, Justin Platts, Josephine Bangs, Barbara Bevens, Brandon Andrews, Amanda Smith, Christine Minney (remote)

**Approval of Agenda:**

**Approval of Minutes:** March 2024. Justin motioned to approve as amended. Barbara seconded. Approved.

**PUBLIC COMMENT:** None

**COUNCIL LIAISON MESSAGE:** Christine Minney-

- The search for new county manager is under way and moving quickly. Council will be assessing the narrowed group of applicants. More information to come.
- San Juan County to hold annual hazardous waste collection events at San Juan Island (5/4), Lopez (5/11), Orcas (6/1) & Decatur (6/15). These events will run from 10am-2pm and are free for county residents.
- Dr Frank James announced his resignation, last day will be April 20<sup>th</sup>. County to appoint an interim health officer next week as permanent recruitment begins.
- Great Islands Clean-Up on 4/20. (add Specifics) In Fall 2023 164 volunteers picked up 1871 pounds of litter over 50 miles of roads & beaches!
- County has awarded \$45,000 to the 3 family resource centers for emergency rental assistance.

**4-H DIRECTOR'S REPORT:** Jennifer Krembs – not in attendance

## NEW BUSINESS:

Scrapbook Update –

- Agenda item moved to next meeting with Becky's absence.

Volunteer Benefits –

- Clearer direction is needed on what is provided.
  - Organizations with booths in the Ag Tent should be paying the same vendor fees as other outdoor vendors.
  - Demonstration presenter free entry for the day for up to 2 folks. Buy more at the discounted rate.
  - Department booths: Decided that any volunteer who signs up to volunteer for 4 or more hours over the course of the Fair will receive a Season Pass. Any volunteer who signs up for less than 4 hours will receive a Day Pass for the

day of their volunteer duties. Discussed the option of names on passes/specific to the volunteer. All in agreement.

Ribbon Update –

- All ribbons have been ordered and will arrive mid-June.
- No longer participation ribbons except for Junior Arts & Crafts and generic ribbons were ordered for this purpose.

**OLD BUSINESS:**

2024 Theme Artwork Final Approval:

- Approved by all!
- Justin asked if there is an interview opportunity for artist?

Centennial Celebration Idea – Updates:

- No staff follow-up, will be discussed at next Fair Working Meeting (Mon 4/18)

Fairgrounds Water Update –

- Appeal hearing was last Thursday (video available at: [Town Council of Friday Harbor, WA - Zoom](#)). Jon Cain presented a thorough case. Hearing continued to next Thursday when Town Council deliberates.
- It is noted that the RV sites were a big point of contention. Brandon would like an opportunity to go and talk to them about the benefits of RV sites (transition housing for homeless, travelling nurses, equitable lodging).

Board Positions –

- 3 openings/3 applicants. Board to make recommendations, but Council to decide based on the entire applicant pool.
- Positions available:
  - 1 – 3-year position
  - 1 – vacated 3-year position w/ 2 years remaining
  - 1 – 1 year At Large position
- Applicants: Kevin Roth, Lynette Cabrera, Terri Brown.
- The Board recommends the following with the understanding that the Council will make final decisions regarding both approval of applicants as well as their assigned positions:
  - Kevin Roth for the full 3 year position (3-0)
  - Terri Brown for the 2 year position (3-0)
  - Lynette Cabrera for the 1 year position (2-1)
- Decision will be made at 4/29 County Council meeting & new members will be at May Fair Board meeting.

**ANNOUNCEMENTS:**

Capital Project Updates –

- Picnic shelter renovations are ongoing. Posts and rafters are rotten and being replaced. Due to budgetary concerns the roof was trimmed to remove rot. The structure has the same footprint, smaller roof.
- RV restrooms are done.

- Men's restrooms have been gutted, waiting on materials to finish.
- Cabin fireplace work continues through Historical Society volunteers.
- Food court fence is finished. Thank you, Gabe & Mike!
- Back storage has been cleaned up. Four 30-yard dumpsters full! Thank you, Mike!
- On the agenda: Freshening up gazebo (paint/plants), working on patch between Marie Boe/Main restrooms.

#### Fair Evaluations/WSFA opportunities –

- Fair evaluations are back on an “every-other-year” schedule. Our next fair evaluations will be in 2025.
- Brandon has asked WSFA to have the 2026 Managers Meeting & Super School held here. Updates forthcoming.
- If you are interested in attending other WA state fairs, passes are available. Ask Brandon for more information.

#### Fair Ferry Schedule –

- Summer schedule released. Release time for all livestock will be 7pm for 8:30pm boat.
- Need to communicate with WSF about priority/guaranteed boarding.
- Stage rigs so that the animals can be released without driving through the grounds.

#### Historical Photo Update –

- Brandon needs to reach out to historical museum

#### Code of Conduct for Board & Superintendents –

- Justin asked if there is already a document through the county that details the code of conduct for advisory board members and/or those in leadership roles (i.e. Fair Superintendents)? Brandon was asked to research this and bring his findings to the next meeting for the Board to review.
- Discussed whether this document would be part of the onboarding process for Board Members & Fair Superintendents (i.e. included in Superintendent packets) This will give the opportunity to appropriately address a variety of situations/Equity/etc. and make sure everyone is on the same page.
- YAAS training will be offered at a future monthly Super meeting and the Fair Board will be invited to attend. More details to follow.

**ADJOURN: 10:11am**