



**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL, SPECIAL MEETING
TUESDAY, JANUARY 22, 2024**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE.

Council Chair Fuller called the meeting to order at 09:00 AM. Present: Council Members Jane Fuller, Christine Minney and Cindy Wolf, County Manager Mike Thomas, and Clerk to the County Sally Rogers.

09:00 AM Discussion/Action:

1. Council Business (Council, Sally Rogers, Clerk to the Council)
 - a. Council meeting procedures
 - b. Council code section update
 - c. 2024 Committee Assignments
 - d. 2024 Council Calendar (**Action**)
 - e. Council Representation – Out of County (NACO, WSAC)
 - i. Review Council travel budget
 - ii. Travel Plans

Ms. Rogers presented the Council meeting procedures, and Council code section update. Boards and Committees were discussed and assigned for 2024.

MOVED by Ms. Wolf, seconded by Ms. Minney to approve the 2024 San Juan County Council Calendar for meeting scheduled in 2024. ALL AYES; MOTION CARRIED.

Council discussed the travel budget and travel plans for 2024.

09:50 AM

2. 2024/5 Biennial Budget (Natasha Warmenhoven - Auditor, Molly Foote – Budget Analyst and, Mike Thomas – County Manager.
 - a. 2023 Closing, Setting Fund Balances – timing estimate.
 - b. Observations and Concerns, federal funds consumed, sales tax
 - c. Decision Packages – final list, timing of review
 - d. Budget Amendments – tracking of actuals, mid-year staff adds, Quarterly reports.

Ms. Warmenhoven, Ms. Foote and Mr. Thomas presented the items and answered Council's questions.

10:20 AM

3. Policy and Plan Implementation Framework (Grant, Erin)
 - a. Creating a meaningful inclusive policy framework
 - b. Change from past practices
 - c. Communications planning is key to success

Mr. Carlton and Ms. Andrews presented the items and answered Council's questions.

11:00 AM

Legislative Update/Discussion - Josh Weiss, & Annika Vaughn –
State Lobbyists, Gordon Thomas Honeywell.

11:30 AM (Policy and Plan Implementation Framework continued)

3. Policy and Plan Implementation Framework (Grant, Erin)
 - b. Creating a meaningful inclusive policy framework
 - c. Change from past practices
 - d. Communications planning is key to success

Mr. Carlton and Ms. Andrews presented the items and answered Council's questions.

12:20 PM

4. Communications – Update (Erin)
 - a. Lexicon shift – shift in perspective, language
 - b. Figuring out how to communicate with citizens effectively

Ms. Andrews presented the items and answered Council's questions.

12:55 PM

5. Human Resources Update (Angie)
 - a. Compensation study process & outcome
 - b. Collective bargaining negotiations – timing, resources
 - c. 32-hour work week tracking and updates
 - d. CM & DCD director recruitment update

Ms. Baird presented the items and answered Council's questions.

2:20 PM

6. Facilities – Changes Coming Soon (Greg S., Mike)
 - a. Banner Bank building closing, improvements
 - b. Orcas Sr. Center – sale, need for office space
 - c. Spring Street – sale to Conservation District
 - d. PW Lopez Shop property sale to Solid Waste utility
 - e. Compass Health lease/sale proposal

- f. New Community Building – Miller Hull, what next?
- g. Lopez – Sheriff office space

3:35 PM

- 7. Land Bank Update (Lincoln, Grant)
 - a. Retreat/Strategic Plan development
 - b. Overview of Renewal effort, Media, TFPL

Mr. Bormann presented the items and answered Council's questions.

ADJOURN 4:30 PM

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

Christine Minney
District 1

Cindy Wolf
District 2

Jane Fuller
District 3

ATTEST: Clerk to the Council

By: _____
Sally Rogers Date:

Minutes approved by San Juan County Council on February 6, 2024.