



Approved as submitted at the April 15, 2024 Planning Commission Meeting.

SAN JUAN COUNTY PLANNING COMMISSION MEETING
MINUTES OF THE MARCH 15, 2024 MEETING

The meeting of the San Juan County Planning Commission was called to order by Vice-Chair, Sheila Gaquin, at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, and San Juan Island.

Planning Commission

Members Present: By Microsoft Teams: Sheila Gaquin and Serina Adams.

Planning Commission

Member Absent: Rick Hoffman, Peter Kilpatrick, Gary Franklin, Steve Smith, and Nick Knoellinger.

**Department of Community
Development (DCD) Staff**

Present: Present in person: Lynda Guernsey, AS II.
By Microsoft Teams: Sophia Cassam, Planner III, and Mark Tompkins, DCD Interim Director.

Eastsound Plan Review

Committee member present: Charles Toxey, Chair

Administrative Items

Confirm Agenda

After discussion was held with Charles Toxey, Chair of the EPRC, and the participating two members of the Planning Commission, Mr. Toxey wanted to give the EPRC presentation even though there wasn't a quorum.

Minutes of February 16, 2024

These minutes will be moved to the April 19, 2024 Planning Commission due to a lack of quorum.

Public Access Time

There were no speakers for public access time.
Public access time was closed.

Update from Sophia Cassam on the Comprehensive Plan – Sophia Cassam, Planner III

Sophia Cassam informed the Planning Commission that the contract for the consultant for the Comprehensive Plan update has not been signed yet and that the consultant will be introduced at the Planning Commission meeting after that has taken place. The consulting firm that's been chosen is OTAK.

Briefing on Draft Amendments to SJCC 18.30.690 Exterior Lighting Standards in Eastsound by the Eastsound Planning Review Committee (EPRC) – Sophia Cassam, Planner III and Charles Toxey, Chair of the EPRC

Sophia Cassam and Charles Toxey gave a presentation of the EPRC's draft amendments to the exterior lighting standards in Eastsound and responded to questions and comments from the Planning Commission.

Return to Administrative Items

Sophia Cassam stated that next month's meeting will likely include the introduction of the Comprehensive Plan update consultant, review of the EPRC amendments to lighting standards and staff recommendations for same, and a presentation of the Housing Committee's recommendations for the Housing Element of the Comprehensive Plan.

Adjournment

The Vice-Chair Sheila Gaquin adjourned the meeting at 9:15 a.m. The next meeting of the Planning Commission will be Friday, April 19, 2024 at 8:30 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,


Lynda Guernsey