

SAN JUAN BOARD OF HEALTH MEETING MINUTES

Wednesday, October 18, 2023

Legislative Hearing Room, Friday Harbor Hybrid Meeting

Both In-person and Via Teams

11:35 a.m. CALL TO ORDER

BOH Chair/Council Member Cindy Wolf called the October 18, 2023, Board of Health meeting to order at 11:35 a.m. in the County Council Hearing Room.

BOH Present: Council Members Cindy Wolf and Christine Minney; Board members Kyle Davies and Mayor Ray Jackson were present in the meeting room. Council Member Jane Fuller and Board member Steven Rubey attended via videoconference.

Also Present: Mark Tompkins, Director, Health & Community Services; Kyle Dodd, Environmental Health Manager; Ellen Wilcox, Healthy Communities Manager; Jessica Nye, Community Health Services Manager; and Lori LeCount, Clerk to the Board; were present in the hearing room.

11:35 a.m. APPROVAL OF AGENDA

Agenda was approved with the addition of reviewing the BOH schedule for November/December meeting/s.

APPROVAL OF MINUTES:

The Minutes of the September 20, 2023, meeting were Approved as presented.

EXCUSE ABSENT MEMBERS

Motion: To excuse Board Member Lisa DiGiorgio and Mayor Jackson from the October 18, 2023, meeting

By: Christine Minney, Seconded: Kyle Davies

All Ayes. Motion Carried

Note: Mayor Jackson appeared later in the meeting.

PUBLIC COMMENT

No Public Comment

11:40 a.m. COMMITTEE UPDATES

ACH –Mark Tompkins – No meeting.

CCC – Kyle Davies, Christine Minney - No meeting.

Other Committees – NWRC – No meeting.
NSBH-ASO, NOAT – held pending Ms. Fuller’s arrival.

REPORTS

11:45 p.m. VACCINE PROGRAM

Jessica Nye, Community Health Services Manager, Steph Stookey, Lead Public Health Nurse and Nicole Givan, Public Health Nurse provided an update on Vaccine programs - Back to School Clinics, COVID-19, Influenza and answered the Board’s questions.

(Council Member Fuller joined the meeting at 11:53 a.m.)

(Board Member Mayor Ray Jackson joined the meeting at 11:57 a.m.)

Motion: To waive vaccine office visit fees and administration fees for Influenza, Covid and RSV vaccines administered to children less than 19 and uninsured adults through the end of 2023.

**By: Kyle Davies, Seconded: Christine Minney,
All Ayes. Motion Carried.**

12:10 p.m. COMMUNITY HEALTH ASSESSMENT

Ellen Wilcox, Healthy Communities Manager and Heidi Berthoud, Founder & Principal - Heidi Berthoud Consulting provided an interim data summary of the Community Health Assessment and answered the Board’s questions.

1:15 p.m. BUDGET & 32-HOUR WORK WEEK TRANSITION

Mark Tompkins, Director and Kyle Dodd, Deputy Director/Environmental Health Manager provided information on the 2024-2025 biennium budget and the transition to the 32-hour week and answered the Board’s questions.

ANNOUNCEMENTS/UPCOMING MEETINGS

Proposal for thank yous for extraordinary community service/support.

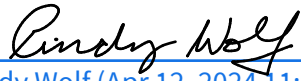
The November and December BOH meetings will be combined.

The next meeting will be November 29, 2023.

Holiday sweaters are encouraged.

1:51 p.m. MEETING ADJOURNED

BOARD OF HEALTH
SAN JUAN COUNTY WASHINGTON



[Cindy Wolf \(Apr 12, 2024 11:41 PDT\)](#)

Cindy Wolf, Chair

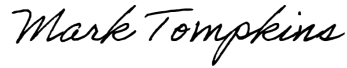


[Frank James \(Apr 12, 2024 13:48 PDT\)](#)

Frank James MD, SJC Health Officer



Submitted by: Lori LeCount
Clerk to the Board of Health



Mark Tompkins, Director
Health & Community Services

DRAFT SUMMARY OF THE MINUTES

Final Audit Report

2024-04-12

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