



SAN JUAN COUNTY COUNCIL REGULAR MEETING AGENDA
TUESDAY, JANUARY 23, 2024
Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

To call in for Public Comment Sign Up by 9am to make public comment at https://apps2.sanjuanco.com/Council/CouncilMeetingCommunitySignUp/signup.php AFTER SIGNING UP... Call in at 9am to join meeting via telephone: +1 360-726-3293 Phone Conference ID: 630 068 600# If you are watching or listening to the Council livestream, please turn it off when calling in for Public Comment.	Live Stream https://sanjuancowa.portal.civicclerk.com/
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*The Council wants to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to **three** minutes per person for this meeting. Each person may address the Council one time during the public comment period.*
Please start by stating your name and home island.

9:00 – 9:15 a.m.

- **CALL TO ORDER & FLAG SALUTE**
- **EXCUSED ABSENCES:** (if any)
- **APPROVAL OF AGENDA:**
- **APPROVAL OF MINUTES:** 11/7/2023, 11/27/2023, 11/28/2023, 12/4/2023, 12/5/2023, 1/9/2024.
- **APPROVAL OF CONSENT AGENDA:** 1/23/2024

Financial Items: The Auditor's office requests approval for the warrants issued the week of Monday, January 1, 2024 and January 8, 2024.

- **PUBLIC ACCESS TIME:**

9:15 – 9:30 a.m.

1. COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES:

Council Updates:

County Manager Update:

Council Clerk Update:

Advisory Committee Appointments/ Reappointments:

- San Juan Island Library Board – **Boyd Pratt** for consideration of reappointment for a 5-year term from 1/1/24 - 12/31/28.
- Lopez Village Planning Review Committee appointment for **Brian Krantz**, and re-appointment for **Barbara Thomas** (2nd term.)

PRELIMINARY AGENDA:

Discussion items may be added and/or the order or content changed at the discretion of the Council Chair. If there is a change in location, the alternative meeting location will be visibly posted at the location indicated above. Public Hearings will not start earlier than the posted time. Times listed on the agenda for other items are approximate and are provided as a rough guide to aid in planning



- Human Services Advisory Board appointment for **Diana Porter**.
- Lopez Solid Waste Disposal District, reappointment for **Gene Helfman**, and appointment for **June Coover**.

9:30 – 10:15 a.m.

2. Continuation from Council Retreat Meeting (1/22/2024)

12:00 – 12:30 p.m. Recess

12:30 – 2:00 p.m.

3. Continuation from Council Retreat Meeting (1/22/2024)

2:00 – 3:00 p.m.

4. Executive Sessions

- To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i);
- To Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)

ADJOURN (time approximate) 3:00 p.m.

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Council Retreat Agenda

January 22nd - Beaverton 1st Floor Conference Room, 9-4
1609 Beaverton Valley Rd. Friday Harbor, WA

January 23rd - Council Chambers, 9-3
Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

1. Council Business (Council, Sally) **30 minutes**
 - a. Council meeting procedures
 - b. Council code section update
 - c. 2024 Committee Assignments
 - d. 2024 Council Calendar
 - e. Council Representation – Out of County (NACO, WSAC)
 - i. Review Council travel budget
 - ii. Travel Plans
2. 2024/5 Biennial Budget (Natasha, Molly, Mike) **30 minutes**
 - a. 2023 Closing, Setting Fund Balances – timing estimate
 - b. Observations and Concerns, federal funds consumed, sales tax
 - c. Decision Packages – final list, timing of review
 - d. Budget Amendments – tracking of actuals, mid-year staff adds, Quarterly reports.
3. Policy and Plan Implementation Framework (Grant, Erin) **45 minutes**
 - a. Creating a meaningful inclusive policy framework
 - b. Change from past practices
 - c. Communications planning is key to success
4. Communications – Update (Erin) **25 minutes**
 - a. Lexicon shift – shift in perspective, language
 - b. Figuring out how to communicate with citizens effectively
5. Human Resources Update (Angie) **25 minutes**
 - a. Compensation study process & outcome
 - b. Collective bargaining negotiations – timing, resources
 - c. 32-hour work week tracking and updates
 - d. CM & DCD director recruitment update
6. Facilities – Changes Coming Soon (Greg S., Mike) **45 minutes**
 - a. Banner Bank building closing, improvements
 - b. Orcas Sr. Center – sale, need for office space
 - c. Spring Street – sale to Conservation District
 - d. PW Lopez Shop property sale to Solid Waste utility
 - e. Compass Health lease/sale proposal

- f. New Community Building – Miller Hull, what next?
 - g. Lopez – Sheriff office space
- 7. Land Bank Update (Lincoln, Grant) **45 minutes**
 - a. Retreat/Strategic Plan development
 - b. Overview of Renewal effort, Media, TFPL
- 8. Contracts of Note (Mike, Kendra, Grant) **45 minutes**
 - a. Friday Harbor Solid Waste lease agreement
 - b. Lopez Solid Waste
 - c. Visitor's Bureau contract
 - d. Municipal Court
- 9. 2025 Comprehensive Plan Update (Sophia, Mike, Mark) **45 minutes**
 - a. Process timeline & overview & project management
 - b. RFP purpose and process
 - c. Climate chapter; integration of climate committee work, sea level rise study
- 10. Key Initiatives/Projects (Council, Grant, Colin, Kendra, Mark, Mike) **60 minutes**
 - a. SWISS, Regional Issues, Broadband, Transportation, Legislative Session, Ferry Studies
 - b. Legislative Update/Discussion – Josh W. (11am start)
 - c. NOAA grant – Agate Beach
 - d. Bailer Hill road project, Zylstra Trail redux
 - e. Destination Management Plan – what next?
 - f. Sea Level Rise Risk Assessment – Part II
 - g. Killibrew Culvert – next steps, timing
 - h. Affordable housing / Argyle Lots development
 - i. Community Health Improvement Plan
- 11. Work Groups **20 minutes** (Mike)
 - a. Comp Plan WG
 - b. Transportation WG
 - c. Sea Level Rise WG
 - d. Contracts WG
- 12. Interim Staffing Plan – **35 minutes** (Mike, Angie)
 - a. Interim CM – duties/focus
 - b. Interim ACM – (Land Bank, Env. Stewardship, WSU ext., Parks/Fair) – reducing the span of control
 - c. ER&R integration back into PW
 - d. Interim DCD