

Council Retreat Agenda

January 22nd - Beaverton 1st Floor Conference Room, 9-4
1609 Beaverton Valley Rd. Friday Harbor, WA

January 23rd - Council Chambers, 9-3
Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

1. Council Business (Council, Sally) **30 minutes**
 - a. Council meeting procedures
 - b. Council code section update
 - c. 2024 Committee Assignments
 - d. 2024 Council Calendar
 - e. Council Representation – Out of County (NACO, WSAC)
 - i. Review Council travel budget
 - ii. Travel Plans
2. 2024/5 Biennial Budget (Natasha, Molly, Mike) **30 minutes**
 - a. 2023 Closing, Setting Fund Balances – timing estimate
 - b. Observations and Concerns, federal funds consumed, sales tax
 - c. Decision Packages – final list, timing of review
 - d. Budget Amendments – tracking of actuals, mid-year staff adds, Quarterly reports.
3. Policy and Plan Implementation Framework (Grant, Erin) **45 minutes**
 - a. Creating a meaningful inclusive policy framework
 - b. Change from past practices
 - c. Communications planning is key to success
4. Communications – Update (Erin) **25 minutes**
 - a. Lexicon shift – shift in perspective, language
 - b. Figuring out how to communicate with citizens effectively
5. Human Resources Update (Angie) **25 minutes**
 - a. Compensation study process & outcome
 - b. Collective bargaining negotiations – timing, resources
 - c. 32-hour work week tracking and updates
 - d. CM & DCD director recruitment update
6. Facilities – Changes Coming Soon (Greg S., Mike) **45 minutes**
 - a. Banner Bank building closing, improvements
 - b. Orcas Sr. Center – sale, need for office space
 - c. Spring Street – sale to Conservation District
 - d. PW Lopez Shop property sale to Solid Waste utility
 - e. Compass Health lease/sale proposal

- f. New Community Building – Miller Hull, what next?
 - g. Lopez – Sheriff office space
- 7. Land Bank Update (Lincoln, Grant) **45 minutes**
 - a. Retreat/Strategic Plan development
 - b. Overview of Renewal effort, Media, TFPL
- 8. Contracts of Note (Mike, Kendra, Grant) **45 minutes**
 - a. Friday Harbor Solid Waste lease agreement
 - b. Lopez Solid Waste
 - c. Visitor's Bureau contract
 - d. Municipal Court
- 9. 2025 Comprehensive Plan Update (Sophia, Mike, Mark) **45 minutes**
 - a. Process timeline & overview & project management
 - b. RFP purpose and process
 - c. Climate chapter; integration of climate committee work, sea level rise study
- 10. Key Initiatives/Projects (Council, Grant, Colin, Kendra, Mark, Mike) **60 minutes**
 - a. SWISS, Regional Issues, Broadband, Transportation, Legislative Session, Ferry Studies
 - b. Legislative Update/Discussion – Josh W. (11am start)
 - c. NOAA grant – Agate Beach
 - d. Bailer Hill road project, Zylstra Trail redux
 - e. Destination Management Plan – what next?
 - f. Sea Level Rise Risk Assessment – Part II
 - g. Killibrew Culvert – next steps, timing
 - h. Affordable housing / Argyle Lots development
 - i. Community Health Improvement Plan
- 11. Work Groups **20 minutes** (Mike)
 - a. Comp Plan WG
 - b. Transportation WG
 - c. Sea Level Rise WG
 - d. Contracts WG
- 12. Interim Staffing Plan – **35 minutes** (Mike, Angie)
 - a. Interim CM – duties/focus
 - b. Interim ACM – (Land Bank, Env. Stewardship, WSU ext., Parks/Fair) – reducing the span of control
 - c. ER&R integration back into PW
 - d. Interim DCD