



SAN JUAN COUNTY COUNCIL MEETING AGENDA
TUESDAY, DECEMBER 12, 2023
Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

To call in for Public Comment Sign Up by 9am to make public comment at https://apps2.sanjuanco.com/Council/CouncilMeetingCommunitySignUp/signup.php <u>AFTER SIGNING UP...</u> Call in at 9am to join meeting via telephone: +1 360-726-3293 Phone Conference ID: 891 968 338#	Live Stream https://sanjuancowa.portal.civicclerk.com/
---	--

The Council wants to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person for this meeting. Each person may address the Council one time during the public comment period.

Please start by stating your name and home island.

9:00 a.m. – 9:15 a.m.

- **CALL TO ORDER & FLAG SALUTE**
- **EXCUSED ABSENCES:** (if any)
- **APPROVAL OF AGENDA:**
- **APPROVAL OF CONSENT AGENDA: 12/12/2023**
 - Financial Items: The Auditor's office requests approval for the following warrants issued the week of Monday, November 20, 2023 and the week of Monday, November 27, 2023.
 - Approve a Resolution Revising the Designated Forest Land Application Fee,
 - Approve a Resolution Revising the Farm and Agricultural Land Application Fee,
 - Approve a Resolution to Hear Property Tax Appeals, Board of Equalization (BOE).
- **APPROVAL OF MINUTES:** 10/23/2023, 10/31/2023.
- **NEW EMPLOYEE INTRODUCTION:** Chris Taylor, Deputy Prosecuting Attorney (District Court)
- **PUBLIC ACCESS TIME:**

PRELIMINARY AGENDA:

Discussion items may be added and/or the order or content changed at the discretion of the Council Chair. If there is a change in location, the alternative meeting location will be visibly posted at the location indicated above. Public Hearings will not start earlier than the posted time. Times listed on the agenda for other items are approximate and are provided as a rough guide to aid in planning



9:15 a.m. – 10:15 a.m.

PUBLIC HEARINGS, CONTINUED

1. To consider an ordinance adopting the 2024-2025 Biennial Budget as amended. [Continued from Public Hearing on December 5, 2023.] Molly Foote – Ph. D Budget Analyst and Natasha Warmenhoven- Auditor.
2. To consider approving a resolution for the 2024 Annual Capital Improvement Plan, A 2025 Annual Capital Improvement Plan and a Six-Year Capital Improvement Plan. [Continued from the Public Hearing on December 5, 2023.] Natasha Warmenhoven- Auditor.

PUBLIC HEARINGS, PUBLIC TESTIMONY ACCEPTED

3. To consider approving a Resolution Adopting a Population Projection Resolution for 2025 Update of the San Juan County Comprehensive Plan, Colin Maycock - Planner of Department of Community Development.
4. To consider adopting an Ordinance Cancelling Prior Years Unclaimed Cancelling Accounts Payable Warrants, Natasha Warmenhoven- Auditor and Alyssa Slagle – Auditor Office Admin Specialist.

10:15 – 10:30 a.m. **BREAK**

10:30 a.m. – 11:00 a.m.

5. **Presentation:** El Capitan briefing, Kendra Smith, and Kari Koski - Environmental Stewardship.

11:00 a.m. – 11:15 a.m.

6. **Discussion/Action:** Staffing resolution, Angie Baird – Human Resources Director.

11:30 a.m. – 11:45 a.m.

7. **Discussion/Action:** Vacation Policy update, Angie Baird – Human Resources Director.

PRELIMINARY AGENDA:

Discussion items may be added and/or the order or content changed at the discretion of the Council Chair. If there is a change in location, the alternative meeting location will be visibly posted at the location indicated above. Public Hearings will not start earlier than the posted time. Times listed on the agenda for other items are approximate and are provided as a rough guide to aid in planning



11:45 a.m. – 12:05 p.m.

8. **Discussion/Action:** LTAC extension request, for the Fairground Picnic Shelter Renovations. Request to the County Council to authorize the County Manager to extend the ending term date of 12/31/2023 to the next year ending 12/31/2024 for contract number 23CC.042, awarded to the San Juan County Parks & Fair Department in the amount of \$47,500.00.

12:05 p.m. – 12:15 p.m.

9. **Discussion/Action:** LTAC extension request, for the Eagle Cove Restroom Construction. Request to the County Council to authorize the County Manager to extend the ending term date of 12/31/2023 to the next year ending 12/31/2024, awarded to the San Juan County Parks & Fair Department in the amount of \$80,000.00.

12:15 p.m. – 12:30 p.m.

10. **Discussion/Action:** Public Facilities Financing Assistance Program (PFFAP) extension request for reimbursement, for the project *San Juan Community Theatre Facilities Remodel Feasibility Study*. Requesting the County Council to authorize the County Manager to amend agreement No. 23CC_003_PFFAP, to extend the deadline for reimbursement(s) to the date of January 31, 2024.

12:30 p.m. – 1:00 p.m.

11. **COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

Council Update:

Legislative Update:

Manager Update: Mike Thomas, County Manager

Council Clerk Update:

1:00 p.m. – 2:00 p.m. **RECESS**

2:00 p.m. – 3:00p.m.

12. **Executive Sessions**

- To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i);
- To Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)

3:00 p.m. **ADJOURN (time approximate)**

PRELIMINARY AGENDA:

Discussion items may be added and/or the order or content changed at the discretion of the Council Chair. If there is a change in location, the alternative meeting location will be visibly posted at the location indicated above. Public Hearings will not start earlier than the posted time. Times listed on the agenda for other items are approximate and are provided as a rough guide to aid in planning