



SAN JUAN COUNTY COUNCIL MEETING AGENDA
TUESDAY, AUGUST 08, 2023
Legislative Hearing Room, 55 Second Street, Friday Harbor, WA
REVISED

To call in for Public Comment Sign Up by 9am to make public comment at https://apps2.sanjuanco.com/Council/CouncilMeetingCommunitySignUp/signup.php <u>AFTER SIGNING UP...</u> Call in at 9am to join meeting via telephone: +1 360-726-3293 Phone Conference ID: 891 968 338#	Live Stream https://sanjuancowa.portal.civicclerk.com/
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The Council wants to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person for this meeting. Each person may address the Council one time during the public comment period.

Please start by stating your name and home island.

9:00 a.m. – 9:15 a.m.

- **CALL TO ORDER & FLAG SALUTE**
- **EXCUSED ABSENCES:** (if any)
- **APPROVAL OF AGENDA:** 8/8/2023
- **APPROVAL OF MINUTES:**
- **APPROVAL OF CONSENT AGENDA:** 8/8/2023

1. **Financial Items:** The Auditor's office requests approval for warrants issued the week of July 17, 2023 and payroll expenditures for the pay period ending 7/24/2023.

2. **Miscellaneous:**

- Authorize the County Manager to execute a supplemental contract for the 2022 Public Facilities Finance Assistance Grant Program (PFAPP) with the Port of Friday Harbor Shipyard Cove Commercial Barge Landing Design & Permitting
- Opioid Settlement Program
- ~~Authorizing Terms for a Thirty-Six Month Interfund Loan from the San Juan County Land Bank Stewardship Management and Maintenance Fund (Fund 1031) to the San Juan County Land Bank Conservation Area Fund (Fund 1021) in the Amount of \$3,000,000~~
- ~~To authorize the Council Chair to execute a letter requesting technical assistance from the Trust for Public Lands to investigate potential funding sources for land conservation.~~

- **APPROVAL OF CORRESPONDENCE:**
- **EMPLOYEE INTRODUCTION:**
Deputy Rion Brandt

PRELIMINARY AGENDA:

Discussion items may be added and/or the order or content changed at the discretion of the Council Chair. If there is a change in location, the alternative meeting location will be visibly posted at the location indicated above. Public Hearings will not start earlier than the posted time. Times listed on the agenda for other items are approximate and are provided as a rough guide to aid in planning



New Employees:

Tyler Cornell, Aging & Family Case Coordinator
Kate Combs, Environmental Health Specialist
Jami Mitchell, Human Services Manager (internal promotion)

• **PUBLIC ACCESS TIME:**

9:15 a.m. – 9:30 a.m.

PUBLIC HEARING(S) – PUBLIC TESTIMONY ACCEPTED

1. To Adopt an Ordinance Amending Chapter 06.08 SJCC to Provide Clarity and Consistency on Dangerous Potentially Dangerous Dogs Regulations and Appeals Process, Sheriff Eric Peter.

9:30 a.m.- 9:45 a.m.

2. **Discussion/Action:** To authorize the Council Chair to execute a letter requesting technical assistance from the Trust for Public Lands to investigate potential funding sources for land conservation, Lincoln Bormann – Land Bank Director.

9:45 a.m. – 10:00 a.m.

3. **Discussion/Action:** Resolution Waiving the Requirement for San Juan Cemetery District No. 2, Stuart Island, From Inclusion in the 2023 San Juan County Voter's Pamphlet, by Clerk for the Council, Sally Rogers on behalf of the San Juan Cemetery District No. 2 (Stuart Island) members Linda Bergquist, David Ericksen and Michael Olson.

10:00 a.m.- 11:30 a.m.

4. **Discussion/Action:** Human Resources, Angie Baird – Director of Human Resources & Risk Management and Corey Moriyama – Human Resources Manager.

a. Human Resources Department Overview (Update)

- i. Current Staff Roles
- ii. HR Projects
- iii. HR Metrics
- iv. DREI Mattingly Proposal (Update)

b. Human Resources Staffing Request

c. Proposed HR Policy changes for adoption by ordinance – 1st touch

- i. Equal Employment Opportunity Policy
- ii. Inclusion Policy
- iii. Code of Conduct

11:30 a.m. – 12:00 p.m.

5. **Discussion:** 2023 Second Quarter Financial Review, Molly Foote – Budget Analyst

12:00 p.m. – 1:00 p.m. Recess

1:00 p.m. – 1:30 p.m.

6. **Discussion/Action:** Home Fund Supplemental Funding Applications, Ryan Page – Housing Program Coordinator.

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1:00 p.m. – 1:20 p.m.

7. **Discussion/Action:** 1/10 of 1% of 1% Sales Tax for Affordable Housing Update, Ryan Page – Housing Program Coordinator.

1:00 p.m. – 1:35 p.m.

8. **Discussion/Action:** Affordable Housing Awards Grants, Ryan Page – Housing Program Coordinator.

1:35 p.m. – 2:10 p.m.

9. **Discussion:** 2023 Annual Docket Comprehensive Plan Official Map Amendment Requests - DCD staff analysis and recommendations, Sophia Cassam – Planner III, DCD.

2:10 p.m. – 2:20 p.m.

10. **Discussion/Action:** County's 150th Anniversary celebration, Erin Wygant – Communications Coordinator and Emma Wickman – Intern Communications.

2:20 p.m. – 2:40 p.m.

11. **COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

Council Update:

Legislative Update:

Manager Update:

Council Clerk Update: Sally Rogers, Clerk

- **Review Agendas & Council Calendar Items:** Next scheduled Council meetings; August 22nd , September 12th (Away Lopez Island) , September 18 (Monday) and September 26.
- **Updates to the 2023 SJC County Council Calendar:** dates added; Joint meeting with Town of Friday Harbor – September 19, 2023, October 2nd, 10th, and 16th 2023 for department budget hearings.

Advisory Committee Appointments/ Reappointments:

- Marine Resources Committee (MRC) appointment, David Checkley
- Lodging Tax Advisor Committee (LTAC) reappointments; Janet Baltzer, Kevin Loftus, Laura Saccio and Faith Van De Putte
- Lopez Village Planning Review Committee (LRC) appointment, Brian Krantz

2:40 p.m. – 4:10 p.m.

12. **EXECUTIVE SESSION:** To consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets pursuant to 42.30.110 (1)(a)(ii).

EXECUTIVE SESSION: To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)

4:10 p.m.

ADJOURN (time approximate)

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