

SAN JUAN COUNTY FAIR BOARD

Meeting Minutes
June 10th, 2022

Opening:

The regular meeting of the San Juan County Fair Board was called to order at 9:02am on June 10th, in person, by Barbara Bevens.

Present:

Barbara Bevens, Jennifer Rigg, Josephine Bangs

Absent: Brad Fincher

Staff: Jennifer Allen, Carlene Balcomb-Bartok, Brandon Cadwell, Angelica Hadeen.

Approval of Agenda - Approved

Approval of the May 13th, 2022 - Minutes-Approved

Directors Message: Brandon Cadwell; See attached letter.

Chairs Message: Barbara Bevens: Discussion about advertising and how this is going to happen.

New Business:

FAIR:

Vendor update: Discussion on how many we have this year vs 2019, Looks like we are a little behind on food vendors. Working on making phone calls to get more.

Phone number update: Had IT drop the ring amount from 10 sec. to 8.

Tents: Discussion on the cost to put up tents with staff vs paying someone to do it. Need a 30x30 for horse (only holds 4 stalls), only 12 horses in 4H, but need 16 stalls plus a tack room. Staff is working on fixing up the Orcas stalls.

Fair merch booth: Discussion on a combined Fair & Parks booth, it will just be Fair this year.

RV restrooms: they will have new partitions, pipes, toilets, floors, and showers.

Bingo: Game nights will Wed. and Friday.

Old Business:

Announcements:

Adjournment:

Meeting was adjourned at 10:20am.

Next meeting will be Friday July 15th, 2022, at 9am

Minutes submitted by: Carlene Balcomb-Bartok

SAN JUAN COUNTY FAIR BOARD

Director's Message/Update

All,

My apologies for not being able to attend this month's Fair Board meeting. I had a previously scheduled meeting off island that is leaving me in a position that will be difficult to participate virtually. If all goes well, I'll unexpectedly be calling into the meeting.

Things are busy! Very busy, but all good things. The most exciting news to share is the hiring of Shane Merritt as the Assistant Fairgrounds Manager. He began work this past Monday on June 6, 2022 and is full of energy, initiative and is ready to invest in the future of the Fair and Fairgrounds. I've invited him to come introduce himself to the Fair Board, so hopefully you'll get to encounter his great energy and hear a little bit more about his experience. I'd like to thank Jennifer, Barbara, and Toby for joining me as an interviewing and hiring committee for the process. Shane is already starting to get oriented to the grounds, continuing some of the projects Matt got started in time for the Fair, and getting plugged in with staff. Welcome, Shane!

County Council has granted signature authority for the design contract for the Marie Boe restroom addition. So, it is continuing through the contract process and I'd expect a signature by the end of this week or next week to begin the process. Jennifer has gotten that contract into great shape after putting out the solicitation and she's coordinated for the septic work with Orcas septic on how to tie into an existing system or if we need to install a new one. Jennifer, Shane, and I will be meeting with Kyle Dodd next Thursday to talk about the best options for the environmental/permitting process on the county side of things to hopefully have the smoothest path forward.

On Wednesday, June 15th, I'll be speaking with the Rotary club about the 2022 Fair. Looking forward to it!

I'll keep it brief and let the staff speak to the rest of the agenda. Talk soon!

Thanks.

Best,
Brandon Cadwell