

SAN JUAN COUNTY FAIR BOARD

Meeting Minutes

April 8th, 2022

Opening:

The regular meeting of the San Juan County Fair Board was called to order at 9:07am on April 8th, in person and virtually through Teams, by Barbara Bevens.

Present:

Barbara Bevens, Jennifer Rigg, Brad Fincher

Absent: Josephine Bangs

Staff: Jennifer Allen, Carlene Balcomb-Bartok, Brandon Cadwell, Angelica Hadeen.

Community: Christine Minney (by phone), Wendy Waxman

Approval of Agenda - Approved

Approval of the March 11th, 2022 - Minutes-Approved

Open Forum

4-H Update: Wendy Waxman; Still looking for a Horse judge, there will be a live auction committee meeting on the 19th, and a member meeting on the 28th. A survey went out to see how many horses are planning on coming to the Fair. There are 70 kids and 30 leaders signed up total in 4H. They plan on having paper entry forms this year.

Council Liaison Message: Christine Minney; Beaverton Valley building project is now adding a second floor inside so they can add more County departments. New Climate board will be accepting application for the 11-person Board. Great Island Clean-up is April 24th from 10am to 2pm, everyone is meeting up at the Brewery. The next LTAC meeting is April 19th. Update on the “Fire” and thanked all the Counties that came to help. ATF is on site now. Discussion on what will happen next and going forward with the “Fire” clean up.

Directors Message: Brandon Cadwell; LTAC, we submitted 5 applications and we got full funding for all 5. Moving forward on the bathroom projects. He is having a Meeting with WSU on an interlocal agreement. Matt has mapped out all the projects that need to get done before he leaves. The job description is still moving forward. Been working on the contract with Island Rec. and the Pickleball court. He is working on the neighborhood letter. Update on the Car show. The Marie Boe bathrooms have gone out to bid and the front enclosure. Asking if anyone on the Fair Board would like to be on the Climate Committee Board.

New Business:

FAIR:

Jennifer Rigg would like to move the Fair merch booth over to the Poultry barn, it sounded like a good idea, and we would hold that spot by the main building for a “special” spot use.

Discussion on Island writers and what kind of entries have we gotten in the past.

Discussion on ticket pricing; can we streamline, free entry for exhibitors, and ticket prices.

Fair Hours- Moving the start time from 10am-9pm to 11am-9pm and vendors can close at 8pm.
Ribbons- we don't need to order any until 2023.
Special Awards; Yes for Bingo
Discussion on Partnerships; if we make money and what it is.
Entertainment: Caleb is working on the line ups and Jen has sent him the layout.

Old Business:

Contract update: Conservation District is good for Garbage & Recycle duty; Jennifer has been reaching out to service groups for Ticket gates.

Tents: Jennifer meet with Orcas company, and they should have all that we need, but still not horse tent, maybe we can use smaller tents.

Poster is up on the website.

Bingo permit: we need to have a Board members name on the permit.

Discussion on ticket prices.

Discussion on advertising online, Jennifer Rigg said she can build the ads

Discussion on ATM and Wi-Fi Issues, Brandon will reach out to IT.

Announcements: Lakedale reached out to have a benefit concert here at the Fairgrounds, but the same weekend as the Island Rec. Children's Fest, so looking at another date.

Visitors Bureau would like to be a sponsor at the \$5,000 level.

Adjournment:

Meeting was adjourned at 10:45am.

Next meeting will be Friday May 13th, 2022, at 9am

Minutes submitted by: Carlene Balcomb-Bartok